



Museum Volunteer Application Form

Volunteer Role Applied for:

Personal Details

First name

Surname

Address

Postcode

Home phone

Mobile phone

Email

Skills and experience

Please give details of your skills and experience that might be useful in this role. This can include your employment background, previous volunteering, relevant training etc.

Background and interests

Please give brief details. This can include hobbies, interests.

Any previous voluntary or other experience you would like to tell us about (if not mentioned above)

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References/additional information

Please give us details for 2 people we may contact for references. If possible one person should be someone who knows you from a formal role e.g. a current or previous employer or someone from another group you have volunteered for.

Referee 1

Name	Address
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Postcode

Phone	Email
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Referee 2

Name	Address
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Postcode

Phone	Email
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How did you find out about our volunteering opportunities?

Advert Our website Another website* From current volunteer From a visitor

Local Volunteer Centre Other* *Please specify _____

How many hours per month might you be able to contribute as a volunteer?

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Almond Valley Heritage Trust will only use the information provided by you to assess your suitability to volunteer with us. We reserve the right to gather information from other sources too, for example, by using your references. We will not contact other parties without asking you first. In addition, we request information on a separate sheet which will be used for equal opportunities monitoring purposes. This information is always kept separate from personal details and remains confidential. It enables us to check whether we are attracting volunteers from diverse backgrounds and make changes if we are not.

I have included accurate details of my experience and academic achievements and, if selected, will agree to abide by Almond Valley's regulations, policies and codes of conduct.

Signed	Date
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Please return to Museum Volunteer Development Officer, Almond Valley Heritage Trust
Millfield, Livingston, West Lothian, EH54 7AR